**Team Charter**

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| Name | Role Assumed | Contact Information (e-mail, phone) |
| Darihan Darihan | Leader/Developer | Ddarihan9887@conestogac.on.ca, 4168294889 |
| SooChang Kim | Developer/Designer | Skim7663@conestogac.on.ca, 6478339916 |
| HanXiang Li | Developer/Recorder | [Hli3584@conestogac.on.ca](mailto:Hli3584@conestogac.on.ca), 2268992680 |

**Expectations**

In order for our group to operate efficiently and effectively, we agree to the following:

1. Complete work assigned as per the due date agreed by the team.
2. Attend all group meetings prepared for the task on the agenda.  If a true emergency comes up, e-mail or call Martha prior to the meeting to let others know why I am not coming and how I will catch up.
3. Everyone communicates with each other.

**Consequences**

1. Work is completed by deadlines. If team member do not finfish their work by deadline, we will ask the adviser to put less mark for this part. If the problems continue, they will get 0 mark for this part.
2. Meeting late. First offence is forgiven. Second time they will buy coffee.

 Date:\_\_\_\_\_\_\_\_\_\_\_\_\_  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date:\_\_\_\_\_\_\_\_\_\_\_\_\_  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date:\_\_\_\_\_\_\_\_\_\_\_\_\_  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_